



## LONE WORKER POLICY

The goal of this policy is to ensure that a BGP International or contractor employee, who works alone, does so in safe working conditions and that he can always be contacted by a fellow employee for the entire work-alone period.

All crews shall pay special attention to lone worker situations in order to avoid accidents, in accordance with the following:

- As far as possible BGP International will avoid lone worker situations.
- BGP International will identify tasks, operations and activities where workers may work alone. A risk assessment will be conducted and recorded prior to commencing such a task, operation or activity.
- Control measures, including monitoring and communications, must be commensurate with the identified risks and implemented in every lone worker situation before a task, operation or activity can proceed.
- Lone worker operations should only take place after the worker has received appropriate briefing and training and is competent to work alone safely.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## Health, Safety & Environment Policy

This policy is the foundation of BGP International's HSSE Management System that applies to all BGP International employees, contracted personnel and associates involved in BGP International operations.

The protection of health, safety and environment has always been and will continue to be one of BGP International's highest priorities in its operation.

BGP International will set annual objectives and targets for continuous improvement in HSSE performance towards eliminating or minimizing health, safety and environmental risks to its employees, contracted personnel and the citizens of affected communities; implement safe practices to strive for an incident-free workplace leading to a "ZERO" incident goal; and meet all contractual, regulatory and legislative requirements.

BGP International will provide proper facilities, plant and equipment and maintain them in a safe and secure condition. BGP International will also adopt and implement relevant, industry accepted HSSE practices; provide suitable professional and job-specific training for all employees and selected contractors; encourage openness and active participation in HSSE matters; and promote HSSE awareness through regular campaigns and training.

Executive management and senior personnel are accountable for BGP International's HSSE performance, while a well defined line management structure enables all employees to be responsible for fulfilling their own duties.

Acceptable individual HSSE performance is a key condition of continued employment with BGP International, while excellent performance is officially recognized and rewarded on a regular basis.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## TRANSPORTATION POLICY

This policy is designed to focus on key aspects to achieve “ZERO” incident goal, and is based on the belief that all transportation incidents are preventable.

To achieve this goal, BGP International will:

- Conduct transportation activities in compliance with all relevant local, national and contract requirements.
- Assign transportation accountability and responsibility to line managers at all levels of the organization.
- Implement a comprehensive selection process for drivers to ensure they are qualified and competent.
- Provide required professional training to all drivers.
- Acquire as appropriate transport facilities and equipment that meet BGP International, contract requirements, and relevant international standards.
- Maintain all transport facilities and equipment in a safe operating condition.
- Install required safety devices for vehicles according to applicable industry, governmental and contractual requirements.
- Implement and monitor a project-specific journey management system at all locations.
- Apply BGP International or relevant international transportation standards if national or local regulations do not exist.
- Adopt best practice to reduce fuel consumption and to lower air emissions.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## DRUG AND ALCOHOL POLICY

This policy applies to all employees, visitors, contracted personnel and associates involved in BGP International operations.

The use of alcohol, drugs or some prescription medicines may result in apparent uncontrolled behavior, as recognized by medical professionals, that even a low dose could significantly impair the judgment and coordination required to perform normal duties. Hence, in all BGP International operations ZERO TOLERANCE is enforced regarding illegal drugs usage (as stipulated in the country of operation or as directed by a BGP International medical doctor) and alcohol consumption. No personnel are allowed to operate any equipment or perform any duties while impaired by the use of such substances.

Individual usage of prescribed, over-the-counter medication in therapeutic doses is permitted only with the approval of the crew doctor and only if it does not impair his/her ability to safely perform required duties.

Additionally, all sale, distribution, or possession of non-prescription, illegal drugs, narcotics or other intoxicating items is prohibited by BGP International.

BGP International management reserves the right to conduct random searches and/or testing at any time to ensure compliance with this policy. Personnel found violating this policy will be subject to severe disciplinary action, including termination.

A handwritten signature in black ink, appearing to read '岳长青'.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## SMOKING POLICY

Smoking has been directly linked to the endangerment of personal health as well as a potential safety hazard. Careless smoking is a major cause of fires. BGP International is committed to protecting all employees from unnecessary exposure to smoking hazards.

The following rules shall be enforced for all employees, visitors and contracted personnel and they apply to all BGP International facilities, including land and marine operations:

- The smoking of cigarettes, cigars, pipes and similar substance is prohibited inside BGP International building, offices, conference/meeting rooms, etc. However, a smoking area may be designated within the above premises if permitted by management.
- All smoking and non-smoking areas must be identified with appropriate signs.
- For all land operations, smoking is prohibited in fuel dumps/barges, workshops, stores, kitchens, mess rooms, tents, explosive and detonator magazines, the vicinity of LPG bottle storage locations, vehicle cabs and battery charging areas.
- In addition, no smoking will be strictly enforced in or near a vehicle/boat/helicopter during refueling, or when flammable substances or hazardous materials are being handled or transported.
- Cigarette and cigar ends must be completely extinguished and disposed of in such a way as not to pose a safety or fire hazard.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## RIGHT TO STOP WORK POLICY

BGP International acknowledges that employees have the right to work in a safe and healthy workplace. An employee may refuse to carry out a task under any one of the following circumstances:

- The assigned task contradicts current BGP International HSSE policies.
- The method of performing the task violates current BGP International work procedures.
- An employee is not trained or instructed on the work procedure prior to taking on the assigned task.
- The task may result in possible injury or damage to property or the environment, even if current procedures are followed.

Employees have an obligation to first report a task that is deemed unsafe. Simply,

**If you believe that a job cannot be done safely,  
it shall not be started or continued.**

Should an employee decide to exercise the right to refuse to work under the above-mentioned circumstances, the employee must immediately inform his/her supervisor. The supervisor shall review the situation and address the safety concerns with timely, corrective measures before starting or resuming a task. The supervisor will ensure implementation of this policy does not result in any other employee being endangered.

There should be no retribution following implementation of this policy.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## SECURITY POLICY

BGP International is committed, in co-operation with clients and local governments, to provide security support and conduct its operations with minimal risk to all personnel, company assets and external stakeholders.

BGP International will always abide by local laws and regulations with regards to the use of firearms and force.

BGP International management in the country of operations must ensure that security issues are properly addressed by implementing a country/project specific security management system which includes the following as a minimum:

- Liaising with local law enforcement and government agencies to encourage peaceful cooperation with host communities during operations, while respecting local laws, culture, religions and traditions.
- Periodically identifying and evaluating threats, vulnerabilities and risks to company personnel, assets and information.
- Planning and implementing security measures commensurate to the predicted level of identified threats as an integral part of operations management.
- Providing training on security risk management to all employees, sub-contractors and security personnel to improve security competence and awareness.
- Monitoring of security measures for continuous improvement as well as reviewing incidents for immediate corrective measures.
- Establishing emergency response procedures and conducting training exercises to minimize the impact of any incident or emergency.

All staff have a responsibility to observe the security policies and procedures established by BGP International.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## CARBON MANAGEMENT POLICY

BGP International is committed to the best international practices on climate change mitigation and adaptation.

BGPI shall demonstrate this commitment by:

- Working to reduce greenhouse gas (GHG) emissions to as low as reasonably practicable and in line with the company's policies and commitments.
- Ensuring reduction of the carbon intensity of the company's projects by improving energy efficiency.
- Maintaining climate-responsible business practices across its value chain.
- Ensuring that related business policies, such as procurement and travel policies, are aligned with intentions described in this policy statement.
- Identifying and acting upon areas and practices where reasonable investments can result in significant GHG emission reductions.
- Having monitoring, documentation, and reporting processes that are complete, consistent, accurate, relevant, and transparent, and comply with ISO 14064.
- Communicating consistently and transparently with stakeholders about its climate policy, reduction targets and plans, and achievements.
- Ensuring that any carbon credits used to offset unavoidable or non-reducible GHG emissions come from credible, sustainable and verified projects.
- Encouraging business partners and vendors to also adopt climate-friendly business and practices.
- Working towards carbon neutrality by 2050 through a combination of emissions reductions and offsetting initiatives.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## ENVIRONMENTAL AND SUSTAINABILITY POLICY

BGP International believes that the role of businesses is to generate income while creating a positive impact and providing solutions for the world's pressing issues in the environment and social spheres. This can be achieved by good governance, strong leadership and partnerships with recognised institutions and initiatives.

The company and its employees shall:

- Operate to the best international practices, identifying and complying with local, national and international regulatory requirements.
- Cooperate with clients, contractors and suppliers in the utilisation of the latest environmental technologies, always attempting to attain higher environmental standards than legislative requirements.
- Ensure sound management of materials, considering minimisation strategies and the lifecycle of materials, and following the waste hierarchy to prevent pollution of all forms.
- Evaluate and control risks to biodiversity, transitioning from a mitigation mindset to one that focus on delivering a positive impact.
- Monitor and analyse environmental key performance indicators and strive for continuous improvement in its environmental performance.
- Fight against climate change by setting ambitious targets on greenhouse gas emissions reductions.
- Identify, engage and understand the needs and expectations of stakeholders through promoting a constructive dialogue.
- Encourage all personnel to exercise their right to Stop Work should they deem any situation or work activity an imminent risk to the environment.

**Yue Changqing**

President

BGP International

20<sup>th</sup> Aug 2025



## DRIVING POLICY

This policy is intended to minimize the risks of driving and to ensure uniform standards in all BGP International organizations and locations.

- Only BGP International approved drivers are allowed to drive.
- All drivers must receive BGP International required training.
- All BGP International employees and contractors must wear seat belts at all times when driving or riding in a company-owned or leased vehicle.
- A driver must ensure that all passengers in the vehicle have their seat belts on before starting a vehicle.
- A driver shall not use or respond to a mobile phone while driving.
- Only BGP International approved vehicles will be used. Vehicles used for worker transport will have passenger capacity and speed limits marked conspicuously on the vehicles.
- All BGP International approved vehicles shall have an IVMS/VTS system fitted.

A handwritten signature in black ink, appearing to read '岳长青'.

**Yue Changqing**  
President  
BGP International  
20<sup>th</sup> Aug 2025